



BEATTY GENERAL IMPROVEMENT DISTRICT

Minutes

211 W Montgomery, Beatty, NV 89003

August 13, 2015 6:00 pm

Keli Lynn- Chair

Danny Rogers- Vice-Chair

Amina Anderson –Secretary

Justin Boyer- Treasurer

Robin Revert- Member

BEATTY GENERAL IMPROVEMENT DISTRICT meeting was called to order at 6:03pm. Present were Keli Lynn, Robin Revert, Amina Anderson. Absent were Justin Boyer and Danny Rogers. In the audience were Kathy Swann and Carmelo Mendoza.

- 1 GENERAL PUBLIC COMMENT (Three-minute time limit per person.) *None*
- 2 Approval of Agenda for the Beatty General Improvement District meeting of August 13, 2015: *Motion by Amina to pull/table items # 12 & #13 and approve agenda, second by Robin Revert. 3-0*
- 3 For Possible Action – Approval of the Minutes dated July 16, 2015 *Motion made by Robin revert, second by Amina Anderson. 3-0*
- 4 Reports (informational only)
 - i. Secretaries/Treasurer Report: *See attached Report. QES was submitted and the audit paperwork has all been submitted to McArthur office. The Audit will be due November 30th and we will have to file it with the clerk's office within 30 days. Also will need to adopt a Corrective Action Plan for anything out of compliance within 60 days.*
 - ii. Maintenance: Neil was not present to give report. *Water fountain was not ordered because shipping and handling brought total amount over the set NTE amount. List of material still needed for water line at horseshoe pits. Carmelo reported has been working on weeds; chems on grass need to be done. Amina asked him about painting RR signs, he needs stuff to do it. Amina asked about the softball field having gopher problem, Robin said they need to buy traps. Amina also mentioned that the toilets in the park restrooms need to be looked at. The kids cannot flush them and so they are ineffective. Need to research new flushers and or toilets. Amina also stated that the work schedule for maintenance is from 6am-2:30 with a half hour lunch from 11-11:30. Robin mentioned that we have asked the guys to keep the doors closed at the shop when they are not there. She has taken some tools from inside to show them that this is not hard to do when they are gone for hours and leave the doors wide open. The shop is to be locked when the guys are not in it. If they do have someone steal things from inside they should be responsible for replacing it.*
 - iii. Swimming Pool: *Lorraine was not available to give a report. The weeds, ants and bees at pool were discussed.*
 - iv. Correspondence: *Kathy had a letter from the EEOC (Equal Employment Opportunity Commission) stating we were being charged with discrimination. She mentioned the letter states that we do not need*

to do anything about it at this time. We are being accused of violating his civil rights. Robin mentioned that the witness from VEA for the events that lead to his quitting has been contacted.

- v. *Kathy also mentioned that she will most likely work Mon, Wed, Thurs. and Sat. for her schedule. She has access to Eden now and is working with it. She has contacted AT&T about our phone bill. We were paying \$320 a month for two lines and internet. Updating account manager and updating the account to \$11 a line and \$60 for internet. When the lines are being switched over the internet may be down for up to 2 weeks. We may also be reimbursed for the extra cost we have been paying since 2010 which is almost \$14,000. This should have been implemented in 2010 when the County/State got the group rate from AT&T but it did not get done because of final approval not being given.*

5) Board Member's Comments: *Robin mentioned that we may need to hang signs that say no weapons/alcohol at park. There has been a lot of vandalism. There was a discussion about filing reports for incidents with Sheriff's Office and pressing charges if need be.*

General Business:

6) Accept letters of resignation from Danny Rogers and Justin Boyer: *Kathy mentioned talking to both members and they may not want to resign. They were both considering it as of this morning. Robin made a motion to accept their letters as of 8/18 if they have not changed their minds, second by Amina. 3-0*

7) Post for two Board Vacancies: *Amina will post the vacancies for a month, once they have been accepted.*

8) Tabled– Discussion, deliberation and decision to purchase security camera's for use at Cottonwood Park: *Robin had a few options for us. This is going to have to happen as the vandalism is getting worse and we may need the cameras to prove who is responsible and to press charges. Keli would like to have Allen look into the types that would work best for our needs.*

9) No Action –Purchase new blades for the lawn mower: *Amina stated that she was told they needed new blades and has not seen or heard from employees since. She has no info to order the parts. Carmelo will bring the info to her tomorrow with model and make and part #.*

10) No Action –Approve Kubota repair: *Robin has called Rhino and we will need to haul it down there. She will make an appointment and Carmelo can take it down with his trailer. Amount is not known at this time. Keli would like to have this repaired before it needs to be replaced.*

11) Review company cell phone use by employees and establish a cell phone policy to be implemented: *Amina stated that the phones have been being abused for more personal then business use for awhile. She broke down the costs for the cell phones and stated that this a month to month plan with Verizon, we can cancel anytime and save \$200 a month. Amina made a motion to cancel the Verizon Accounts and if personal cell phones are being used extensively for BGID business employees can submit a claim/voucher to be reimbursed for that portion of their bill, second by Robin Revert. 3-0.*

12) Tabled – Discussion, deliberation and decision to review, approve, and/or adopt revised job descriptions for maintenance positions and all matters pertaining thereto- Amina Anderson

13) Tabled– Discussion, deliberation and decision to review, approve, and/or adopt section 5 of the personnel policies and all matters pertaining thereto- Amina Anderson

14) General Public Comment (Three-minute time limit per person.) None

15) Next meeting of the Beatty General Improvement District September 3 at 6pm

16) Adjournment was at 6:50pm

- o By the authority of the Beatty General Improvement District, I hereby certify that I have or caused the same to be distributed.

Signed: **Amina Anderson**
Improvement District

Secretary Beatty General